



M  **H**
MISSOURI
HUMANITIES

Who May Apply



- MH will consider any proposal to support humanities-based projects or programs submitted by a non-profit organization or a civic, educational or cultural organization that operates as a non-profit, including (but not limited to):
 - ✦ Schools and other educational institutions
 - ✦ Local government and governmental agencies
 - ✦ Civic associations

- Organizations may apply individually, or in partnership with other eligible entities and organizations.

Audience



- The audiences and/or communities being served by the proposed program or project must be located within the state of Missouri.

Grant Amounts and Limits



- Mini grant requests of \$5,000 or less are reviewed and awarded twice each year.
- Major grant requests of \$15,000 are reviewed and awarded twice each year.

Application Submission Deadlines



- “Mini” grants of up to \$5,000 are reviewed twice each year. Applications must be received by the first day of the following months:
 - ✦ November 1st at 11:59pm
 - ✦ May 1st at 11:59pm

- “Major” grants of up to \$15,000 are reviewed twice each year. Applications must be received by the first day of the following months:
 - ✦ February 1st at 11:59pm
 - ✦ August 1st at 11:59pm

Types of Supported Activities



- Programs in any format that facilitates interaction between public audiences and humanities experts such as scholars, authors, and educators.
- MH will also assist with funding for projects such as (but not limited to):
 - ✦ Interpretive exhibits
 - ✦ Content-based website enhancements
 - ✦ Living history and museum theater presentations that include interpretive elements
 - ✦ Presentations in the creative and performing arts that include humanities-based discussion
 - ✦ Teacher's workshops in the humanities
 - ✦ Panel discussions and other types of public forums on humanities-related topics
 - ✦ Media and publication projects that support the mission of a humanities-based organization or institution

In-kind and/or Cash Match Requirements



- MH will not fund 100% of the costs associated with a program or project. Requirements include:
 - ✦ Contributions of in-kind goods and services and/or cash amounts that are at least equal to MH's contribution in covering costs of the grant-funded activity.

Lead Time



- Grant-funded activities should not be scheduled earlier than 60 days from the grant request submission deadline. This will allow sufficient time for publicizing your program (if a favorable decision is reached), or for you to find alternate sources of funding if the request is not approved.

Notification of Results



- Applicants will be notified about results within 6 weeks of the application due date.

Inclusion of People with Disabilities



- Grant applicants should plan to accommodate audience members with disabilities.
- Accessibility should be noted in event publicity. Any costs associated with expanding the accessibility of an activity are allowable as an expense of a grant.

MH grant funds CAN be used for...



- Honoraria and travel for speakers, consulting scholars, and program presenters
- Office supplies directly needed to support a funded activity
- Facility and equipment rental
- Publicity and promotional expenses
- Communication expenses, including telephone and internet charges
- Materials, labor and design fees for interpretive exhibits
- Acquisition of AV equipment for interpretive exhibits
- Administrative expenses (outside of regular staff salaries)
- Accessibility-related expenses
- Printing

MH grant funds CANNOT be used for...



- Programs or projects that have no humanities-related content, interpretation or discussion
- Programs that advocate a particular religious or political point of view
- Individual research unrelated to a program being funded by MHC
- Capital improvements such as construction, acquisition of equipment, artifact or structural restoration and/or preservation costs that are unrelated to an interpretive exhibit
- Museum or library collection acquisitions, except for modest expenditures directly related to an interpretive program or project
- **Salaries or wages for permanent institutional staff**
- General operating support
- **Food or liquor**
- Entertainment that is unrelated to program content
- Individual study to obtain an academic degree

Frequency



- Applicants may receive up to two consecutive grants. Those who receive two consecutive awarded grants will be able to apply, but preference may be given to first-time applications.

Final Reports



- Final reports will be due within 90 days of the end of the grant period; extensions can be made for reasons deemed acceptable to the Board through a written request for extensions by the awardees.
- If your organization previously has been awarded an MH grant, and you did not turn in your final report, your organization may not apply for another grant from MH.

Getting Help



- MH staff and grant committee members are happy to review draft applications and make suggestions for improvements. However, please send your draft for review before you hit submit on Foundant and 20 days prior to the actual submission deadline you hope to meet. This will provide time for our review and for you to make any recommended changes. Please keep in mind that although MH's review of your draft will probably increase your chances of success, it is not a guarantee of approval.

For More Information



Contact:

Missouri Humanities
105 N. Main Street, Ste. 108
St. Charles, MO 63301
Phone: 314-781-9660
www.mohumanities.org

Grants Evaluation Form

Missouri Humanities

HUMANITIES: The study of how people process and document the human experience. The humanities include philosophy, literature, religion, art, music, history and language to understand and record our world, thus the focus is on the interpretive and cultural. The humanities assist the public in understanding the social, cultural, historical and ethical context of their neighborhoods, communities, organizations and work environments.

Project Name

Character Limit: 100

Amount requested

Character Limit: 20

Evaluator Project Description*

Character Limit: 750

Project Strengths*

Character Limit: 750

Project Weaknesses*

Character Limit: 750

Humanities Fit and Content

Project Firmly Grounded in Humanities*

Scoring Options: 0 - 3

Humanities Experts*

Project engages the skills and knowledge of humanities experts and community members in ways that offer insight and meaning into history/art/culture.

Scoring Options: 0 - 3

Organization Represents Humanities*

The applicant organization (including project director and participants) adequately represents the humanities.

Scoring Options: 0 - 3

Humanities Fit Comment

Character Limit: 750

Institutional/Community Capacity Building

Project Promotes Missourians*

Understanding of the character and conditions – past, present, and future – of the places in which we dwell and the ways in which we live.

Scoring Options: 0 - 3

Proposed Projects Reflects*

The interests or needs of the community or promotes formation and strengthening of connections within or between community organizations or enhances humanities awareness within the larger community.

Scoring Options: 0 - 3

Proposed Projects Help*

Organizations and institutions enhance their programming or what they do.

Scoring Options: 0 - 3

Institutional/Community Capacity Building Comment

Character Limit: 750

Missouri Humanities Mission, Goals/Priorities

Proposed Project Consistent*

With current Missouri Humanities programs and priorities.

Scoring Options: 0 - 3

Grant Applicant*

Represents an underserved region or demographic of the state.

Scoring Options: 0 - 3

Missouri Humanities Mission, Goals/Priorities Comment

Character Limit: 750

Technical Elements

Adequate Evaluation*

Plan or component for the activity or project.

Scoring Options: 0 - 3

Project Budget*

Acceptable

Scoring Options: 0 - 3

Technical Elements Comment

Character Limit: 750

Percentage of scores

What percentage of scores mean

(75-100%) 23-30 Fully Fund

(54%-74%) 17-22 partial fund

(53% and below) 16 and below- do not fund